

CHILD SAFETY OFFICER POSITION DESCRIPTION

POSITION	Child Safety Officer
REPORTS TO	Affiliated Association or Club Committee
PURPOSE	<p>The Child Safety Officer or Member Protection Information Officer will be the first point of contact for all safeguarding Children and Young People matters.</p> <p>The Child Safety Officer will champion the child safety message and ensure that the Affiliated Association or Club has adopted Australian Cricket's Policy for Safeguarding Children and Young People and that the Affiliated Association or Club implements practices and procedures in line with Australian Cricket's Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs.</p> <p>The Child Safety Officer must at all times hold a valid Working with Children Check or Blue Card as the case may be.</p>
DUTIES	<ul style="list-style-type: none"> • Communicate and promote <ul style="list-style-type: none"> • Australian Cricket's Policy for Safeguarding Children and Young People • Australian Cricket's 'Looking After Our Kids' Code of Behaviour for Affiliated Associations and Clubs • Australian Cricket's Commitment to Safeguarding Children and Young People, with Cricket Participants and all members of the Affiliated Association or Club • Promote good practice of safeguarding Children and Young People within the Affiliated Association or Club, creating a welcoming and safe environment for Children and Young People • Encourage and promote an environment where Children, Young People, Parents and Guardians are participants in the decision making process • Be the point of contact for all safeguarding Children and Young People matters • Advise the Committee on roles that require a Working with Children Checks (or Blue Cards) (See Notes for the Adoption of Australian Cricket's Policy for Safeguarding Children and Young People, Recruitment and Induction) • Ensure all paperwork, background checks and Working with Children Checks (or Blue Cards) are completed by Cricket Participants, ensuring that all Working with Children Checks (or Blue Cards) are linked to the Affiliated Association or Club • Attend all Committee meetings and ensure that safeguarding Children and Young People is a standing agenda item for each Committee meeting, with junior cricket decisions being made with the safeguarding of Children and Young People in mind • Ensure all complaints, allegations and suspicion of Child Abuse, Bullying, Harassment or other inappropriate conduct such as Grooming are reported to the Police and/or Government Agency and the State and Territory Cricket Association in line with Australian Cricket's Policy for Safeguarding Children and Young People
AREAS OF KNOWLEDGE	<ul style="list-style-type: none"> • Awareness of Australian Cricket's Commitment Statement for Safeguarding Children and Young People • Basic awareness of Australian Cricket's Policy for Safeguarding Children and Young People • Knowledge and awareness of Australian Cricket's Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs • Basic knowledge of different forms of abuse that can occur • Knowledge and awareness of reporting requirements
TRAINING	<ul style="list-style-type: none"> • Play by the Rules Child Protection Course (mandatory) • Member Protection Information Officers online training (recommended)